



केन्द्रीय योग एवं प्राकृतिक चिकित्सा अनुसंधान परिषद्

(आयुष मंत्रालय, भारत सरकार)

61-65, संस्थागत क्षेत्र, जानकपुरी, नई दिल्ली-110058

Central Council for Research in Yoga & Naturopathy

(Ministry of Ayush, Govt. of India)

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F.No. 11-3/2016-17/CCRYN/Store/Ac Repair

Date: 12.03.2026

Subject: - One Time Comprehensive Maintenance Contract for Air conditioners.

Sir,

Sealed quotations are invited from reputed and experienced firms for award of one-time Comprehensive Maintenance Contract for different types of Air Conditioners (**estimated quantity of total Window & Split AC is 50**) installed in office rooms of Central Council for Research in Yoga & Naturopathy, in 61-65, Janakpuri Institutional Area, Opposite D Block, Janakpuri, New Delhi, 110058. Copies of following documents should be attached with the quotation, failing which quotation will be rejected: -

- i. Copy of PAN, GST registration number and copy TIN number (if any) of the firm.
 - ii. Details of experience in providing Maintenance services of Air Conditioners.
2. The Proforma for furnishing rates of items may be seen at Annexure-I. Rates of items in CAMC may be furnished strictly as per the proforma. The Terms & Conditions governing the CAMC are mentioned in Annexure-II.
3. The interested bidders are requested to submit their rates in sealed cover, superscripted-"QUOTATION FOR ONE TIME COMPREHENSIVE MAINTENANCE CONTRACT FOR AIR CONDITIONERS". The sealed bids should be dropped in the tender box of Central Council for Research in Yoga & Naturopathy, in 61-65, Janakpuri Institutional Area, Opposite D Block, Janakpuri, New Delhi, 110058 on or before 19th March 2026 up to 3:00 p.m.
4. The quotation will be opened on the same day at 4.00 p.m. The quotations which are not complete in all respects and having cuttings and overwriting, are liable to be rejected. The Council reserves the right to reject or accept all or any quotation whole or in part assigning reasons thereof.

(Ranjeet Kumar Purbey)
Admn-cum-Accounts Officer, CCRYN
जोसेफ कुमार पुरबे
आयुष एवं योग अधिकारी
केन्द्रीय योग एवं प्राकृतिक चिकित्सा अनुसंधान परिषद्
Central Council for Research in Yoga & Naturopathy
आयुष मंत्रालय, भारत सरकार
61-65, संस्थागत क्षेत्र, जानकपुरी, नई दिल्ली-110058
61-65, Institutional Area, Janakpuri, New Delhi-110058

Part A

Annexure-I

| S.No. | Items | Rate (Per Unit) | Tax | Amount |
|-------|--|-----------------|-----|--------|
| 1. | One Time Comprehensive Maintenance charge of Window AC of 1.5 Ton and 2.0 Ton, inclusive of washing, oiling, cleaning greasing, servicing, and repair of compressor & motor etc. | | | |
| 2. | One Time Comprehensive Maintenance charge of Split AC of 1.5 Ton and 2.0 Ton, inclusive of washing, oiling, cleaning, greasing, servicing, and repair of compressor & motor etc. | | | |

Besides the above, rates for following items may also be furnished

Part B

| S.No. | Items | Window type | | Split Type | |
|-------|---|-------------|-------|------------|-------|
| | | 1.5 Ton | 2 Ton | 1.5 Ton | 2 Ton |
| 1. | New Compressor | | | | |
| | Buy back of old compressor | | | | |
| 2. | Fan motor | | | | |
| | a. Rewinding | | | | |
| | b. Replacement | | | | |
| | Buy back of old motor | | | | |
| 3. | Gas charging | | | | |
| 4. | Installation of New air conditioner | | | | |
| 5. | Shifting and re-installation of air conditioner (inclusive of Gas filling etc.) | | | | |
| 6. | Supply of extra copper pipe (good quality) (per meter) | | | | |

रजित कुमार पुरबी / Rajat Kumar Purbey
 अकाउंट्स ऑफिसर / Asst. cum-Accounts Officer
 केंद्रीय योग एवं प्राकृतिक सहायता अनुसंधान परिषद
 Central Council for Research in Ayurveda & Naturopathy
 आयुर्वेद विभाग, कक्षा संख्या 61-65, संसदीय क्षेत्र, पुरबी, दिल्ली-56
 61-65, Institutional Area, Janapal, New Delhi-110058

Annexure-II

The Terms and conditions of the contract shall be as under: -

- i. The term "Maintenance" shall include washing, oiling, cleaning, greasing, servicing, and repair of compressor & motor etc. excluding replacement of motor/compressors, PCB, condenser, capacitor, relay, gas charge, drain pipe, connecting wires/metal plugs of the switches by new ones during the duration of the contract at the exclusive risk, responsibility and the cost to the contractor.
- ii. The contractor shall be required to inspect all the air conditioners and put these into operations immediately failing which the contract may be cancelled by the undersigned without assigning any reasons.
- iii. For regular and proper maintenance of the air conditioners and for attending to the complaints received from officers immediately, it shall be obligatory on the part of the contractor to depute sufficient number of qualified mechanics (minimum one) on all working days from 9.30 a.m to 5.30 p.m throughout the currency of the contract to attend immediately to the complaints received from the users of air conditioners.
- iv. As far as possible, the repair work shall be carried out in the premises of this Council. Only such work, execution of which is not possible in the premises of this Council, may be allowed to be done in the workshop of the firm. In no case, an air conditioner, or part thereof, shall be taken out of the premises without formal written permission of this Council. No transportation charges will be paid on this account. The firm will also provide standby arrangement without any extra cost till the repaired AC is brought back and re-installed. The air conditioners or part thereof, taken to the workshop will have to be brought back within two days, failing which the cost the machine/part will be recovered from the firm.
- v. The contractor shall be responsible for smooth and satisfactory working of the air conditioner.
- vi. The contractor shall be required to do the work at the approved rates. If, for any reason, the firm is not able to do so, the work shall be got done from some other firm or from the open market at the cost of the contractor and the expenditure so incurred thereon shall be recovered from him. This may even entail the termination of the contract.
- vii. In case the contractor fails to cope up the work load or does not render satisfactory services, the contract awarded to him shall be cancelled by giving notice. In this connection, decision of the Director, CCRYN shall be final and binding on the contractor.
- viii. The quotation should be given on firm's letter head, giving full address telephone number, Mobile Number and e-mail address etc.
- xi. If at any point of time, the services of the Service Engineers, being provided by the firm are noticed to be unsatisfactory or not of the expected level in any manner, the firm will be responsible to change the service engineer immediately.

राजीव कुमार पुरबी
Rajeev Kumar Purbey
भरत एच जेडी अकाउंट्स
Admin-Accounts Officer
केन्द्रीय योग एवं प्रशिक्षण विभाग, न्यूरुपान परिसर
Central Council for Research & Manpower
[आयुष संकाय, नयाँ दिल्ली] (Min. Dept of India)
61-65, संस्थागत क्षेत्र, नयाँ दिल्ली-58
61-65, Institutional Area, Connaught, New Delhi-110058

- x. The competent authority reserves the right to conduct performance review of the contracting firm at any time during the contract period and deficiencies, if any, noticed will be required to be rectified and compliance immediately.
- xi. During the period of the contract, if any mishap occurs due to electrocution or faulty fitting, it will be the responsibility of the contractor to compensate the loss on account of injury or death of any person and loss of any property.
- xii. Merely submission of quotation does not entitle the firm to forward its claim for awarding the contract even if it has quoted the lowest rates. The contract will be awarded to the eligible firm only after all the formalities as per the terms and conditions are complied with and valid documents are produced to the satisfaction of this office.
- xiii. The firm shall enclose and affidavit to the effect that it has not been blacklisted by any other Central Government/State Government Department/PSUs and that no criminal case/complaint is pending against them anywhere in India.
- xiv. The firms are required to forward a self-attested copy of the following documents along with their quotations: -
- i. Copy of PAN, GST Registration Number and copy TIN number (if any) of the firm.
 - ii. Details of experience in providing Maintenance services of Air Conditioners.
- xv. The bidder must ensure that the conditions laid down for submission of offers are correctly and completely fulfilled. The quotations found to be incomplete in any respect shall be summarily rejected. Similarly, conditional offers and offers with terms and conditions inconsistent with those contained in this document shall be rejected.
- xvi. All quotations in the prescribed format should be submitted before the time and date fixed for the receipt of quotations. Quotations received after the stipulated time and date are liable to be rejected.


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